



**Ministry of
Energy and Mines**

*Issued: January 2011
Revised: July 2013*

Renewable and Low Carbon Fuel Requirements Regulation

Reporting Requirements

Information Bulletin RLCF-003

Anyone who manufactures fuel in British Columbia or imports it into the province is considered to be a fuel supplier, and must ensure that a percentage of the supplied fuel is renewable, and that the average carbon intensity of the fuel is below the level required by the Renewable and Low Carbon Fuel Requirements Regulation (the Regulation).

Compliance with the Regulation is the responsibility of the person who, within British Columbia, sells Part 2 and/or Part 3 fuel for the first time after it is manufactured in or brought into British Columbia. Notwithstanding this, if the parties agree in writing, the recipient may assume the obligation to comply and report for the transferred fuel. This written agreement forms part of the record for demonstrating compliance, to be produced during an inspection.

All Part 2 and Part 3 fuel suppliers, including those who are exempt under the Regulation, are required to report to the Ministry of Energy and Mines (the Ministry). The compliance report forms are available on the Renewable and Low Carbon Fuels website. Exempt suppliers (see Information Bulletin RLCF-005 – Small Supplier Exemption) must report fuel volumes on the Compliance Report Short Form, also available on the website. For 2014, the Ministry anticipates that an online reporting tool will be made available to simplify reporting for all suppliers.

Part 2 Renewable Requirement Reporting

Fuel suppliers must ensure that they have the minimum renewable fuel content, on a provincial annual average basis, in the fuel they supply in British Columbia. The Regulation applies to the entire province, but does not require renewable fuel to be supplied in any particular region. Fuel suppliers have the flexibility to vary their blend percentages and can choose where in the province they supply renewable fuel blends, so long as they meet the provincial annual average requirement for renewable fuel content.

The renewable fuel requirement is five percent for gasoline and four percent for diesel for each compliance period.

Records of excess renewable fuel may be transferred from one supplier to another supplier who may need additional renewable fuel to meet its obligations. This transfer of records does not require transfer of the fuel itself, and is referred to as a “notional transfer”.

For the 2012 compliance period, only Part 2 compliance reports were due on March 31, 2013.

For the 2013 compliance period, only Part 2 compliance reports will be due on March 31, 2014.

Part 3 Carbon Intensity Requirement Reporting – January 1, 2012 to June 30, 2013

For the compliance period January 1, 2012 to June 30, 2013, suppliers will, in effect, only be required to report the carbon intensity of their fuels.

Part 3 compliance reports for this compliance period are due on September 30, 2013.

Part 3 reporting forms and instructions are available on the Ministry’s website.



Part 3 Carbon Intensity Requirement Reporting – July 1, 2013 to December 31, 2014

The provincial CI targets for the compliance period July 1, 2013 to December 31, 2014 are 86.20 gCO₂e/MJ for gasoline class fuels and 92.38 gCO₂e/MJ for diesel class fuels.

Part 3 fuel suppliers must report a CI value for each fuel. Suppliers may wish to report biofuel blends as two separate line items when the non-renewable portion has a different CI from the renewable portion. For more information about determining carbon intensity, please refer to Information Bulletin RLCF-006 – Determination of Carbon Intensity.

The fuel supplier must ensure that the sum of the credits it generates or acquires is equal to or greater than the number of debits they are required to offset for that compliance period. Suppliers may achieve compliance by acquiring credits which have been validated under section 6 of the *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act*.

Part 3 compliance reports for this compliance period are due on March 31, 2015.

For reports due on March 31, 2015, the Ministry anticipates that an online reporting tool will be available to simplify reporting for all suppliers.

All reports submitted to the Ministry are held in confidence. Reported information is compiled in a confidential database and all information is held in a secure location.

Fuel suppliers who fail to comply with the reporting requirements under the *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* may be subject to a penalty of up to \$1,000,000 and 6 months in jail.

All compliance reports are to be mailed to:
RLCFRR Reporting
Renewable Energy Development Branch
British Columbia Ministry of Energy and Mines
PO Box 9314 Stn Prov Govt
Victoria BC V8W 9N1

Need more information?

Please see the Renewable and Low Carbon Fuel website at <http://www.empr.gov.bc.ca/RET/RLCFRR/Pages/default.aspx> or email us at lcfr@gov.bc.ca

This information is for your convenience and guidance only, and does not replace or constitute a legal interpretation of the legislation. The *Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act* and the Renewable and Low Carbon Fuel Requirements Regulation can be found on the internet at: <http://www.bclaws.ca>.