



## SEAFOOD PROCESSOR LICENCE APPLICATION

Please Print

NAME OF REGISTERED COMPANY <u>OR</u> INDIVIDUAL APPLYING FOR LICENCE		FOR LICENCE YEAR	
DOING BUSINESS AS (if different from above)		BC COMPANY #	
MAILING ADDRESS OF COMPANY <u>OR</u> INDIVIDUAL APPLYING FOR LICENCE		<u>BUSINESS TYPE</u> (please ✓ one):	
STREET ADDRESS (if mailing address is a PO Box # please identify a physical address)		CORPORATION	<input type="checkbox"/>
		PARTNERSHIP	<input type="checkbox"/>
		SOLE PROPRIETOR	<input type="checkbox"/>
CITY OR TOWN	PROVINCE	POSTAL CODE	
CONTACT PERSON		CONTACT PERSON'S POSITION/TITLE	
FACILITY ADDRESS (IF DIFFERENT FROM ABOVE)		PHONE #	FAX #
EMAIL ADDRESS (providing e-mail indicates your approval to communicate via e-mail with us)			CELL #

Select (✓) the applicable categories and total the fees below:

<input type="checkbox"/> Commercial Salmon Cannery (producing > 32.66 tonnes)	\$1,800.00	<input type="checkbox"/> Aquatic Plants	\$ 210.00
<input type="checkbox"/> Commercial Salmon Cannery (producing < 32.66 tonnes)	\$ 900.00	<input type="checkbox"/> Roe Herring	\$ 640.00
<input type="checkbox"/> Cold Storage (capacity > 80 cubic metres)	\$ 420.00	<input type="checkbox"/> Sport Caught Fish	\$ 210.00
<input type="checkbox"/> Cold Storage (capacity < 80 cubic metres)	\$ 110.00	<input type="checkbox"/> Salmon	\$ 640.00
<input type="checkbox"/> Finfish (other than salmon or roe herring)	\$ 290.00	<input type="checkbox"/> Fresh Water Fish	\$ 50.00
<input type="checkbox"/> Invertebrates	\$ 290.00		
<b>Total Fees Remitted: \$</b>		<ul style="list-style-type: none"> <li>• <b>Cheque made payable to Minister of Finance</b></li> <li>• <b>\$30 service charge for dishonoured cheques</b></li> </ul>	
I have included a copy of the design/construction plans of the processing facility with this application ( <b>only</b> required for new facilities or facilities that have been altered over the past year). <input type="checkbox"/> Yes <input type="checkbox"/> No			
I have developed and implemented written Food Safety & Sanitation Plans as required by regulation. <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Failure to develop and implement these plans may result in your Application being rejected.</b>			

**APPLICATION CONTINUED ON REVERSE**

**Facility Profile:**

Do you export product out of BC?  Yes  No

Is your facility federally registered with the Canadian Food Inspection Agency (CFIA)?  Yes  No

If Yes, please enter the Certificate of Registration # of the Fish Processing Establishment: \_\_\_\_\_

Do you conduct retail sales of fish or seafood from the same location as your processing facility?  Yes  No

Are you inspected by an Environmental Health Officer from a Regional Health Authority (RHA)?  Yes  No

Is your business seasonal?  Yes  No

If Yes, please circle all months of operation:

Jan    Feb    Mar    Apr    May    Jun    Jul    Aug    Sep    Oct    Nov    Dec

Do you can or retort any product?  Yes  No

Do you handle live oysters intended for raw consumption?  Yes  No

If Yes, please indicate your supplier(s) of live oysters: \_\_\_\_\_

Do you handle any other live products (eg: crabs, clams, rockfish)?  Yes  No

If Yes, list species: \_\_\_\_\_

Do you handle any other bivalve molluscs?  Yes  No

If Yes, please indicate your supplier(s) of bivalve molluscs: \_\_\_\_\_

Do you handle any marine cultured finfish?  Yes  No

If Yes, please indicate your supplier(s) of marine cultured finfish: \_\_\_\_\_

Do you produce any Ready-To-Eat products (eg: sushi, hot or cold smoked product, sashimi)?  Yes  No

If Yes, list products: \_\_\_\_\_

If you applied for Cold Storage category only, do you cold store products other than fish or seafood?  Yes  No

If Yes, list products: \_\_\_\_\_

**Applicant Declaration:**

I hereby certify that I am authorized to sign and submit this form. I also declare that all information provided on this form is true and correct to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature (or company designate)

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date Signed

*The personal information on this application is collected by the Ministry of Agriculture under the authority of the Fish and Seafood Act (S.B.C.) and Section 26 of the Freedom of Information and Protection of Privacy Act. The information will be used for the purpose of administering and enforcing the Fish and Seafood Act (S.B.C.). For questions regarding the collection of personal information, please contact the Ministry of Agriculture, 2500 Cliffe Avenue, Courtenay, BC, V9N 5M6 250-897-7540 or 250-897-7542.*