

TITLE: CONTRACT MANAGEMENT, ACCREDITATION OF CONTRACTORS	Issue Date: January 1999
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The Ministry of Children and Family Development (the Ministry) is committed to maximizing the quality of the services delivered on its behalf to the public. Accreditation indicates that the service provider has achieved an appropriate level of organizational competence and that it has reliable mechanisms in operation to continually improve the quality of its service delivery.

Policy:

As part of the Ministry's accountability and quality assurance systems, it is Ministry policy that:

- All contracted service provider organizations with total annual contracts of \$500,000 or more with the Ministry, or with the Ministry and Community Living British Columbia (CLBC) combined, be accredited by an accreditation body that has been approved by the Ministry;
- The Ministry pre-approves accreditation bodies through a procurement process;
- Service provider organizations that do not earn the required accreditation, or that fail to maintain accreditation, may not be eligible for funding for any additional services/programs and may be subject to contract termination;
- The Ministry will assist service provider organizations to pay for the direct costs of accreditation for services/programs that are funded by the Ministry. Contractors that seek accreditation for services/programs that are not funded by the Ministry do so at their own expense.

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<p>Procedures:</p> <ul style="list-style-type: none"> • The Contractor, in consultation with the Ministry accreditation analyst(s), will identify which accreditation body is appropriate for the specific services/programs funded by the Ministry; • Where the Ministry has identified at least two acceptable accreditation bodies for a specific type of service/program, the Contractor may choose which will be used; • The Ministry will receive copies of all accreditation site survey reports and any other documentation related to accreditation for which it has paid the costs. <p>Exceptions:</p> <ul style="list-style-type: none"> • Aboriginal service providers are exempt from this policy but may participate under the same conditions as non-Aboriginal service providers even if they receive less than \$500,000 in annual contract funding from the Ministry. • Any other exceptions to this policy must be approved in writing by the Ministry Executive member responsible for accreditation. <p>Approved:</p>	