



MINISTRY OF ENVIRONMENT
REGIONAL OPERATIONS BRANCH

NON-COMPLIANCE REPORTING MAILBOX
NOTIFICATION TEMPLATE

To: EnvironmentalCompliance@gov.bc.ca
Subject: YYYY-MM-DD Authorization # Brief Description of Non-Compliance

Attention: Non-compliance Report for Authorization #
Brief Description of Non-compliance

Date of Non-compliance: YYYY-MM-DDHHMM using 24 hr clock

Location of Non-compliance [address, long. & lat.]:

Nature of Non-compliance:

Initial Response/Actions taken:

Monitoring conducted:

Future action items:

Contact information:

Attachments: monitoring data, photos, etc.

Note: This form is intended to facilitate communication regarding non-compliance events between authorisation holders and the ministry. Submission of this form by an authorization holder does not constitute an inspection or a finding of non-compliance in accordance with ministry compliance and enforcement policy and procedure.

All reportable spills must be reported to PEP at 1-800-663-3456.

More detailed information may be required by the ministry on follow-up.