

Carbon Neutral Action Report Partnerships British Columbia

Executive Summary

Partnerships BC's vision is to be the Province's centre of expertise for evaluating, structuring and implementing public private partnerships which serve the public interest. The company is committed to commercial viability, transparent operations and achieving wide recognition for its innovation, leadership and expertise in partnership delivery models. A significant component of Partnerships BC's innovation, leadership and expertise is in the context of high performance and energy efficient infrastructure -- goals that are important to our clients.

As a knowledge-based company, operations are limited in scope to the production of documents and the management of processes. The majority of travel is on behalf of client ministries and other public agencies. Corporate travel is minimal. Partnerships BC does not own any fleet vehicles, nor does it run any equipment or process with an undue carbon impact. Direct resource consumption is limited to electricity to operate normal office processes as well as paper for printing and photocopying purposes.

Objectives

Partnerships BC works with client agencies to plan for, design and construct high value physical infrastructure. Partnerships BC plays an important role in ensuring that infrastructure projects are designed to be consistent with the Province's high performance building policy as it pertains to LEED Gold Certification. In addition, many client agencies have specific goals pertaining to energy consumption. Partnerships BC works closely with clients to ensure that all energy and environmental considerations are properly articulated to ensure an optimal outcome.

Part 1: Actions Taken to Reduce Greenhouse Gas Emissions in 2008

Overview

Partnerships BC did not formally adopt actions to reduce greenhouse gas emissions in 2008.

1.1 Mobile Fuel Combustion

Partnerships BC did not take any formal actions to reduce direct emissions from fuel consumption by vehicles or other mobile consumption sources.

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Encouraged use of public transit/active transportation	In Progress		encouraged use of Skytrain in Vancouver for meetings outside the office

1.2 Stationary fuel combustion and electricity

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Turned off lights in unused rooms	Complete		Policy in place by building management
Installed multi-function devices (and removed stand-alone printers/faxes)	Complete		Multi-function devices standard for all staff
Implemented server virtualization	In Progress		Planning underway in 2008/2009. Implementation in 2009/2010
Utilized desk-top power management settings on computer	Complete		Standard configuration on all PBC laptops

1.3 Supplies

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Committed to use 100% recycled paper	Complete		100% recycled paper used in all photocopying
Developed document library (online and one printed copy) for large documents	In Progress		Utilized SharePoint software for sharing of documents internally and with client agencies
Used laptops/tablets	In Progress		most professional staff using laptops

1.4 Travel

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Trained staff in the use of Live Meeting (or other desktop collaborative software)	In Progress		Glance Software used on a regular basis
Installed Video Conferencing facilities	Complete		Video conferencing used on a daily basis
Supported alternative travel (bike/skateboard/walk/transit) for meetings	In Progress		Utilized where practical

1.5 Employee Engagement

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Provided climate change education	In Progress		held internal workshop series on building policy and climate action
Supported professional development	Complete		Supported employee receiving LEED AP designation

1.6 Sustainability Actions (others)

Action	Action Taken	Outcome/Performance Measure	Notes Clarifying Action Taken
Reduced/replaced bottled water with filtered or refrigerated water	Complete		filtered water utilized at both office locations
Improved recycling measures	Complete		recycling facilities at both office locations, including confidential shredding boxes
Used re-usable dishes	Complete		re-usable dishes utilized at both office locations

Part 2: Plans to Continue Reducing Greenhouse Gas Emissions 2009 -- 2011

Overview	Partnerships BC will actively look at its operations in 2009/10 and beyond to ensure that its efforts in supporting the Province's climate action goals are most appropriately targeted.		
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2.1 Mobile Fuel Combustion

Action	Action Planned	Outcome/Performance Measure	Notes Clarifying Action Taken	Timeframe
Encourage use of public transit/active transportation	In Progress		continue to support use of public transit where applicable	
Establish travel reduction goals	In Progress		Encourage use of video conferencing in lieu of travel wherever feasible	

2.2 Stationary Fuel Combustion (including electricity)

Action	Action Planned	Outcome/Performance Measure	Notes Clarifying Action Taken	Timeframe
Supply power bars – to turn off power to non-essential items when not in use (e.g. phone chargers)	in progress			
Replace Refrigerators (EnergyStar rated appliance)	Planned		will review appliance ratings at time of replacement	
Replace other appliances (with EnergyStar rated appliance)	Planned		will review appliance ratings at time of replacement	
Implement server virtualization	In Progress		implementation will be complete 2009/2010	

2.3 Supplies

Action	Action Planned	Outcome/Performance Measure	Notes Clarifying Action Taken	Timeframe
Commit to use 30% recycled paper	Planned		will examine the options	
Commit to use 100% recycled paper	Planned		will examine the options	
Initiate automatic double sided printing	Planned		will examine the options	
Change document template margins	Planned		will examine the options	
Commit to hold paperless meetings	Planned		will examine the options	
Develop document library (online and one printed copy) for large documents	In Progress		will continue to use SharePoint for sharing of large documents	
Use collaborative software to edit on-line	In Progress		Microsoft Office SharePoint Server Upgrade planned -- will facilitate on-line collaboration	

2.4 Travel

Action	Action Planned	Outcome/Performance Measure	Notes Clarifying Action Taken	Timeframe
Train staff in the use of Live Meeting (or other desktop collaborative software)	Planned		will examine greater opportunities for online meetings	

2.5 Employee Engagement

Action	Action Planned	Outcome/Performance Measure	Notes Clarifying Action Taken	Timeframe
Develop Green Teams			will poll employees for interest in establishing a "green team"	
Support Green Teams (resources)			Provide support if interested	
Support professional development			budget in place to support professional development in relation to relevant green initiatives	