

## Check List

### **Items Enclosed with Application for a Certificate of Public Convenience and Necessity**

*Check off items and include this list with application.*

<u>Item</u>	<u>Check (✓)</u>
1. Corporate Structure and Water Utility Organization Details	_____
2. Certificate of Incorporation	_____
3. Description of Proposed Development and Key Plan	_____
4. Registerable Legal Survey Plan	_____
5. Source of Supply	_____
6. Design Brief	_____
7. Engineering Specifications and Drawings (list below)	_____
.....	
.....	
.....	
.....	
(List drawings)	
by .....	
.....	
(Name and address of consulting engineer)	
8. Engineering Supervision	_____
9. Statutory Right of Ways and/or Easements over Private Property and Permits over Crown Land	_____
10. Financial Considerations:	
10.1 Capital Cost Estimate	_____
10.2 Letter of Contribution	_____
10.3 Letter of Undertaking to Subsidize Operating Losses	_____
10.4 Projected Cash Flow Statements	_____

	<u><i>Item</i></u>	<u><i>Check (✓)</i></u>
10.5	Water Tariff	_____
10.6	Revenue Deficit Reserve Fund (RDRF) Bank Confirmation and Irrevocable Letter of Authority	_____
10.7	Deferred Capacity Reserve Fund (DCRF) Bank Confirmation and Irrevocable Letter of Authority	_____
10.8	Construction Reserve Fund (CRF) Bank Confirmation and Irrevocable Letter of Authority	_____
10.9	Replacement Reserve Fund (RRF) Bank Confirmation and Irrevocable Letter of Authority	_____
10.10	Rent Charge Agreement	_____
10.11	Letter of Undertaking to Register Rent Charges	_____
10.12	Single Phase Strata Developments	_____
10.13	CPCN Amendments	_____
11.	Notice of Application	_____
12.	Approvals by or Agreements with other Public Authorities	_____
13.	Application Fee (\$50 – cheque payable to <u>Minister of Finance</u> )	_____

For an explanation of these items, refer to the paragraph of the same number in Section 3.2 of the CPCN guide.