



**BC Passport to Education  
Redemption Form**  
(for students claiming directly from the Ministry of  
Education)

[www.gov.bc.ca/scholarshipsprogram](http://www.gov.bc.ca/scholarshipsprogram)  
[Scholarships@gov.bc.ca](mailto:Scholarships@gov.bc.ca)  
 250-356-2443

Present Name	_____
Former Name (proof of name change required)	_____
Address (for mailing of cheque)	_____
	_____
City/Province	_____ Postal Code _____
Telephone Number	_(_____)_____
Personal Education Number (PEN)	_____
Canadian Social Insurance Number	_____
Email Address	_____

**IMPORTANT NOTE:** Check to make sure **you have enclosed all** of the following information before mailing your claim to the address provided below:

- **Original Passport to Education Booklet and/or Declaration of Lost Stamps form**
- **Proof of Tuition Fees paid** – a copy of a receipt of tuition fees **paid** or an account balance summary showing payments made to your account in at least the amount of the stamps you are redeeming
- **Proof of Registration/Attendance** – The post-secondary institution will either stamp and fill out their portion of this redemption form below **or** stamp the back of your Passport booklet **or** provide a letter on their letterhead confirming that you are currently registered and attending a specific program and confirming the start date of the program.

<b>TO BE COMPLETED BY REGISTRAR'S OFFICE (OPTION)</b>	
Institution Stamp Placed Here	Name of Institution: _____
	Date of Enrolment: _____
	Signature of Registrar: _____

Mail this completed form, Passport Award and documentation to:

Provincial Scholarships Program  
Ministry of Education  
PO Box 9886 STN PROV GOVT  
Victoria BC V8W 9T6

For the purpose of processing Passport to Education awards, students' personal information will be collected under the authority of the *Freedom of Information and Protection of Privacy Act*, Section 26 (c). Students' personal information is used to redeem the award and process payment. Questions regarding this collection can be sent to: Director - Education Program Delivery, Ministry of Education, PO Box 9886 Stn Prov Govt, Victoria BC V8W 9T6