

# STUDENT RECORDS DISCLOSURE ORDER

**Authority:** *School Act*, sections 79 and 168 (2)

Ministerial Order 14/91 (M14/91) ..... Effective January 22, 1991  
Amended by M188/92 ..... Effective August 5, 1992  
Amended by M298/97 ..... Effective August 18, 1997  
Orders of the Minister of Education

**1** The written procedures established by a board pursuant to section 79 of the *School Act* may provide for the release of student records to a board's insurer to the extent necessary to meet any claims being made against the insurance provided to the board by that insurer.

[am. M298/97]

**2** Where a board provides for the release of student records to an insurer under section 1, then any insurer receiving such records shall,

- (a) subject to paragraph (b) keep all such student records confidential and subject to the order of a court of competent jurisdiction, ensure the privacy of the student and the student's family with respect to all matters disclosed in the records; and
- (b) not use such student records for any purpose other than litigation with respect to the claim, threatened litigation with respect to the claim or investigations with respect to the claim.

## **Access**

**3** (1) Every board shall, in its written procedures established under section 79 of the *School Act*, permit the student record kept by the board for a student or child, to be disclosed to a person who is planning for the delivery of, or delivering, health services, social services, or other support services to that student or child.

(2) Subject to any other statutory or other legal authority or requirement that authorizes or requires disclosure, any person who receives information from a student record pursuant to subsection (1), shall not disclose that information to any other person except for the purposes of delivering or planning the delivery of the services referred to in subsection (1).

[en. M188/92; am. M298/97]