

French Funding Guide

2011-2012

Federal Funds

[\(http://www.bced.gov.bc.ca/frenchprograms/\)](http://www.bced.gov.bc.ca/frenchprograms/)



Ministry of
Education



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PREFACE

The Government of Canada, in its Roadmap for Canada's Linguistic Duality 2008-2013¹ released on June 19, 2008, will continue to invest in education maintaining its planned investments and building on its enduring collaboration with provinces and territories. The Government of Canada considers linguistic duality not only as a basis of Canadian identity, but also an essential tool for ensuring Canadian's openness to the world.

The Minister of Canadian Heritage, on behalf of the Government of Canada, and the ministers of education, on behalf of their respective provincial/territorial governments, through the Council of Ministers of Education, Canada (CMEC), have agreed on the objectives, programs, funding arrangements and undertakings that constitute the new *Protocol for Agreements for Minority-Language Education and Second-Language Instruction 2009-2010 to 2012-2013*².

British Columbia concluded its bilateral agreement with Canadian Heritage, "*Canada-British Columbia Agreement on Minority Language Education and Second Official Language Instruction 2009-10 to 2012-13*"³. The bilateral agreement allows the disbursement of federal funds to the provinces/territories as established under the Protocol.

The provincial objectives match the outcome domains identified by the federal action plan for both French minority language education and French second language instruction: student participation, provision of programs, student performance, enriched school environment, access to postsecondary education and support for educational staff and research.

All of these domains are important. All of them compliment programs or initiatives directly funded by the Ministry of Education. Of these, British Columbia's Action Plan is centered on student participation. Recruitment, integration and retention of students are key to meeting the overall objectives of the Protocol. Given projections for further decline in the school age population, the greatest challenge will be to sustain, and hopefully increase, the number of students in both French minority and second language programs by 2012-2013.

The domains are consistent with the province's own approach to French minority language education and French second language programs. British Columbia's focus on student achievement and improving outcomes for students across the province is consistent with the new strategies as defined in the Protocol

¹ <http://www.pch.gc.ca/pgm/slo-ols/strat-eng.cfm>

² <http://www.cmec.ca/Programs/ol/olep/Pages/default.aspx>

³ <http://www.pch.gc.ca/pgm/lo-ol/entente-agreement/education/index-eng.cfm>

MINISTRY OF EDUCATION

Contact Information

French Programs and International Languages	(250) 356 - 2516	EDUCAFP@Victoria1.gov.bc.ca
Program Policy and Stakeholder Relations	Nicole Couture	Nicole.Couture@gov.bc.ca
Federal Programs coordination (Bursaries, Exchanges, Odyssey and FRALP Curriculum)	Gilbert Verrier	Gilbert.Verrier@gov.bc.ca
Funding Policy, Post Secondary and Financial Administration	Dominique Makay	Dominique.Makay@gov.bc.ca
General inquiries for Bursaries, Odyssey, Explore, Destination Click & BC-QC Exchange Program	Lesley Carman	Lesley.Carman@gov.bc.ca
Translations coordination	Sylvie Boutonné	Sylvie.boutonne@gov.bc.ca
Core French and International Languages Curricula	Paula Pothier	Paula.Pothier@gov.bc.ca

USEFUL WEBSITES AND INTERNET LINKS

B.C. Ministry of Education

Standard School Calendar: <http://www.bced.gov.bc.ca/legislation/stdcal03.pdf>

K-12 Curriculum and Learning Resources: <http://www.bced.gov.bc.ca/irp/>

Grade 12 Provincial Examination Specifications: <http://www.bced.gov.bc.ca/exams/specs/>

Handbook of Procedures for the Graduation Program:

<http://www.bced.gov.bc.ca/exams/handbook/>

Performance Standards: http://www.bced.gov.bc.ca/perf_stands/

Policy Document: K-12 - French Immersion Program:

http://www.bced.gov.bc.ca/policy/policies/french_immersion.htm

Policy Document: Language Education Policy:

http://www.bced.gov.bc.ca/policy/policies/language_educ.htm

Policy Document: Graduation Credentials for Francophone and French Immersion Students:

http://www.bced.gov.bc.ca/policy/policies/grad_reqs_french.htm

B.C. Government

Francophone Portal of the Government of British Columbia website:

<http://www.gov.bc.ca/igrs/francophones/english/>

Government of Canada

Canadian Heritage: <http://www.pch.gc.ca/pgm/lo-ol/>

B.C. Francophone and Francophile Partners

Association Provinciale des Professeurs d'Immersion et du Programme Francophone:

<http://bctf.ca/psas/APPIPC/>

B.C. Francophone Associations: <http://www.lacolombiebritannique.ca/FR/introduction/>

Bureau des affaires francophones et francophiles de l'Université Simon Fraser:

<http://www.sfu.ca/OFFA-BAFF/>

Canadian Parents for French (CPF) - British Columbia & Yukon:

http://www.cpf.bc.ca/bc_html/Other/FramePages/f_index.shtml

Collège Éducacentre College: <http://www.educacentre.com/>

CSF - Conseil scolaire francophone de la C.-B.: <http://www.csf.bc.ca/>

Federation of Independent School Associations (FISA): <http://www.fisabc.ca/>

IMPORTANT NOTE **REGARDING FEDERAL FUNDS**

ALL FEDERAL FUNDS FOR SECOND LANGUAGE MUST BE SPENT ENTIRELY IN SUPPORT OF FRENCH IMMERSION, INTENSIVE AND CORE FRENCH PROGRAMS.

- If a school district has a French Advisory Committee, best practice would suggest that allocation of funds be discussed with the committee.
- School districts have the flexibility to move federal funds between the allocated funding categories and must report the reallocation of federal funds in the Financial Report they submit at the end of the school year.
- School districts may apply federal funds to 20% of their total federal contribution or a maximum of 0.4 FTE position whichever is higher for French immersion or Core French teachers' salary or at the district level for a coordination position for second official-language activities.
- Districts are required to keep an accounting of all expenditures of federal funds for French programs and report on these expenditures at the end of school year.
- Auditing and monitoring of French programs is now an integral part of the Ministry's funding process.

FTE (full-time equivalent)

SCHOOL DISTRICT GRANTS

based on Student Level Data Collection

Seventy percent of the seven grants described below, based on enrolment, will be sent to districts in the fall. The balance of the grants in this section will be sent upon approval of the evaluation form and financial statement found in Appendix I. These forms should be submitted to French Programs no later than July 31. School districts evaluation forms and financial statements will be posted on the Ministry of Education website at <http://www.bced.gov.bc.ca/frenchprograms/>

No payments will be forthcoming after October 31 of the same year.

If districts are to take full advantage of federal funds for French language programs, the student level data collection, form 1701 must be filled out accurately. The enrolment as of September 30 determines the amount of money that the district will receive.

General Information

The Ministry of Education encourages districts to establish an Advisory Committee with representatives from the various stakeholders, i.e. trustees, administrators, parents and teachers. Decisions on the allocation of federal funds in the district should be made in consultation with this Advisory Committee. Districts may move money between categories to address districts' specific needs.

Federal funds continue to be targeted for French language programs (Immersion, Intensive and Core French); funds must be spent in these program areas only.

E-Learning

The E-Learning Grant facilitates e-exchanges, an ideal way to introduce students with Canadian and/or worldwide Francophonie, and other on-line learning resources, by providing:

- Software in French;
- Internet access;
- Access to on-line resources, databases and/or subscriptions;
- Licensing fees;
- Peripheral devices such as headphones, microphones and/or other speaking and listening devices;
- Use existing hardware to adapt wireless connection;
- Wireless connection(s).

This grant is calculated by multiplying the current \$8 base by the total French Immersion FTE and adding the applicable revitalization grant.

<u>Revitalization Grant Rates</u>	
1-300 FTE	\$14,000
301-400 FTE	\$12,000
401-500 FTE	\$10,000
501-700 FTE	\$ 8,000
701 FTE and more	\$ 5,000

Learning Resources Grant

The Learning Resources Grant from federal funds assists districts with the higher cost of buying French resources, for the library as well as the classroom, for students in French Immersion programs.

This grant is calculated by adding the applicable Learning resources grant to the base library Grant of \$4500 plus an additional Learning Assistance Grant of \$11,550 for School with less than 300 French Immersion FTE.

<u>Learning Resource Grant Rates</u>	
<u>For Immersion Enrolment</u>	
K-7	\$15.00 per FTE
8-12	\$27.00 per FTE
<u>For Growth in Immersion Enrolment</u>	
K-7	\$25.00 per FTE
8-12	\$50.00 per FTE

Core French Grant

The Core French Grant provides material needed to deliver the Core French programs in participating school districts where the minimum instructional time of 4 percent (4%) is met. The Grant is also supplemented by an Additional Core French Grant which is adjusted based on the current ministry rural factor (Rf). The current rates for this grant are as follows:

<u>Base Core French Grant</u>
Total Core French number of students x \$2.65
<u>Additional Core French Grant</u>
Total Core French number of students x \$4.75 x (1+ Rf)

French Immersion Grant

The French Immersion Grant has for purpose the maintenance of French programs. School Districts may use the money for supplies, materials or to supplement other funding categories i.e. learning resources, e-learning etc. They may also allocate a portion of these funds to staffing under the following guidelines:

- 20% of their total federal contribution or a maximum of 0.4 FTE, whichever is higher
- Staffing is limited to a portion of the remuneration of a teacher, a district wide coordinator and/or a learning assistant specialist

This grant is based on the Full Time Equivalent (FTEs) amount of instructional time in French programs per student as reported by districts on form 1701 under French Immersion enrolments and adjusted by the Ministry's current rural factor(Rf).

For Example: Given that a secondary school's 100 hours course equal 1/8 of an FTE, It takes 4 enrolled students (reported on form 1701) taking 2 courses each for a District to claim 1 FTE in Grade 11.

The Grant is supplemented by an Additional French Immersion Grant which is adjusted by both the Ministry's Rural factor (Rf) and Immersion Factor (If). The current rates for this grant are as follows:

<u>French Immersion – Base Grant</u>	
K-3	\$50.00 x (1+Rf) per FTE
4-7	\$70.00 x (1+Rf) per FTE
8-10	\$95.00 x (1+Rf) per FTE
11-12	\$95.00 x (1+Rf) per FTE

<u>French Immersion – Additional Grant</u>	
1- 200	\$40 x (If+Rf) per FTE
201-400	\$30 x (If+Rf) per FTE
401-800	\$20 x (If+Rf) per FTE
801 and more	\$10 x (If+Rf) per FTE

French Immersion Growth

The French Immersion Growth Grant has for purpose to support new classes or program expansion. This Grant is based on increases in Full Time Equivalent (FTE) enrolments in French programs from the preceding year as reported by the district on form 1701. The current rates for this grant are as follows:

<u>Growth Immersion Grant Rates</u>	
K-3	\$395.00 per FTE
4-7	\$395.00 per FTE
8-10	\$1437.00 per FTE
11-12	\$1795.00 per FTE

Teacher Professional Development Grant

The Teacher Professional Development Grant has for purpose to support teacher's participation in activities such as in-service/program implementation for Core French and French Immersion programs which may be offered to individual or groups of teachers, and may include workshops, on-line learning, conference attendance and post-secondary courses.

The Grant is currently set at \$4,500 for districts with more than 10 FTE and an additional \$ 1.50 additional per FTE for districts with more than 2570 FTEs.

Cultural Activities Grant

This grant is intended to assist districts in providing opportunities for students to be exposed to Francophone culture, by sponsoring various French cultural activities that could include visiting musicians/authors or children's theatre groups, field trips or special "days". Neighbouring school districts are encouraged to cooperate to "make the money go further".

The grant is based on enrolments in both Core French and French Immersion, and is calculated by adding together the applicable rate combination that follows:

<u>Cultural Activity – Core French</u>	
1-1000	\$450
1001 and more	\$900
<u>Cultural Activity –French Immersion</u>	
1 and more	\$900
<u>Cultural Activity – Core French</u>	
10,000 – 15,000	\$450
15000 and more	\$900

INDEPENDENT SCHOOLS GRANT

Grants Received Automatically

The bilateral agreement between Canada and British Columbia provides financial assistance to independent schools that are publicly funded by the Province. The contributions to independent schools will be calculated for students enrolled in minority language education and second official language instruction as reported on the Data Collection Form 1701 as of September 30.

The money is transferred as a block to the Federation of Independent School Associations (FISA) who is then responsible for the distribution of funds to independent schools offering Core French courses or French Immersion programs.

POST-SECONDARY INSTITUTION GRANTS

Grants to post-secondary institutions are based on three factors: enrolment, course, and program. For funding purposes, courses are divided into pre-service and in-service.

Pre-service courses

In calculating grants to universities and colleges, the Ministry will include the following:

- A French language/literature courses offered.
- B Courses offered in French by the Faculty of Education or French language/literature courses offered through the Faculty of Arts in collaboration with the Faculty of Education for students planning to be teachers of Core French, French Immersion or Francophone Programs.

Procedures

For A and B courses: please submit enrolments on the form found in **Appendix I** and return it to the French Programs at the end of the first month of each trimester (September 30, January 31, and, if necessary, on May 31 and/or July 31). In April, after the end of our fiscal year, based on total enrolments, the annual grant will be calculated, confirmed with submitting institutions, and payment will follow a few weeks later.

In-service courses

In-service credit courses offered in French to teachers through Extension, Arts, or Education, often in cooperation with school districts. British Columbia universities and colleges will receive, after the end of the fiscal year, a fixed amount per credit for each teacher enrolled in a course for credit.

Procedures

For in-service courses: a letter to the French Programs outlining the course(s) and the enrolment(s), and signed by the certifying officer will be sufficient. (The certifying officer is generally the dean or department head.)

SCHOOL DISTRICT GRANTS **requiring an application**

*At the end of the fiscal year, districts that have applied for and received grants must complete the evaluation form and financial report to be found in **Appendix 2**.*

B.C./Quebec Six-Month Exchange Program

The B.C./Quebec Six-Month Exchange is a reciprocal exchange program. During the fall, up to 50 francophone students from Quebec will spend three months in BC living and attending school with our grade 10 and 11 students. (BC students selected must be enrolled in French Immersion or Francophone programs and come from many regions of the province.) In the spring, the B.C. partners will spend three months in Quebec with their partner families. The Ministry assists with the arrangements for the exchanges, and purchases return airfare for participants.

B.C. residents are strongly advised to purchase additional health insurance when travelling to other Canadian provinces to cover the cost of services not included in the reciprocal agreement between provinces. **An application form for school registration for possible exchanges is to be found in Appendix 1.** The deadline for submission of student applications is March 31. Please note that there is a student participation fee.

The Ministry of Education has approved the *B.C./Quebec Six-Month Exchange Program* as an External Credential. Students who successfully complete this exchange would be entitled to receive credit towards BC secondary school graduation. Please refer to the External Credentials chapter in "Course Information", which may be found at the following Ministry web site: <http://www.bced.gov.bc.ca/graduation/courseinfo/>.

Odyssey Program (www.myodyssey.ca)

School districts may be assigned a French Language Assistant to support the socio-cultural and linguistic activities in the classroom. Full-time Language Assistants provide **25 hours of work per week for a period of 9 months, September to May**. The school district is reimbursed for all salary and other permitted allowances, as per the Administrative and Financial Guide provided to districts by the Council of Ministers of Education, Canada (CMEC). School districts wishing to obtain more information about the *Odyssey Program* may contact the Provincial Coordinator at (250) 387-6296.

INDIVIDUAL GRANTS **requiring an application**

Explore / Destination Clic Program

The Explore Program (www.myexplore.ca) provides bursaries up to a value of \$2,000 (covering room, board and tuition) to enable students completing at least grade 11 or at post-secondary level, to enrol in five-week immersion courses offered in French at institutions throughout Canada. **Francophone students** (as defined in section 23 of the Charter of Rights and Freedoms) may apply for a program designed for francophones outside Quebec: **Destination Clic**. (www.destinationclic.ca). NOTE: The Ministry of Education has approved the *Explore* Program as an External Credential. Students who have not yet graduated and who successfully complete *Explore* would be entitled to receive credit towards BC secondary school graduation. Please refer to the External Credentials chapter in the "Course Information" which may be found at the following Ministry web site: www.bced.gov.bc.ca/graduation/courseinfo.

Official-Languages Study Fellowship

One-time study fellowships of up to \$1,250 per year (\$5,000 lifetime maximum) are available to encourage students to enter a full-time post-secondary program offered in French at a French language or bilingual institution for a period of one academic year. Application forms are sent to school district offices and secondary schools in December. They are also available from the French Programs Unit website (www.bced.gov.bc.ca/frenchprograms/fellowship_eng.pdf) or by calling (250) 356-0256. The Ministry will approve fellowships on a first-come, first-served basis, subject to available funding.

Minority Language Inter-provincial Travel Bursaries

Bursaries (in the amount of one return trip per year) are available to francophone students, unable to pursue post-secondary studies in French within British Columbia, to study in another province. Application forms are available from the French Programs in early December, as well as from www.bced.gov.bc.ca/frenchprograms/voyage_fr.pdf. In addition, forms are sent to school district offices and secondary schools.

Odyssey Program (www.myodyssey.ca)

This program is designed to promote the learning and use of the official languages by providing the services of Language Assistants to educational institutions. Details of the program are provided with application forms that are available from the French Programs at (250) 356-0256 in December or at the following website address: www.cmec.ca/olp.

Odyssey is for individuals who have completed at least one year of post-secondary education. It provides a salary of \$18,500 per year based on 9 months' work, as well as two round trips between the province or territory of residence and British Columbia.

INDIVIDUAL FRENCH TEACHERS

Bursary Program

Bursaries are made available (www.bced.gov.bc.ca/frenchprograms/bursary_eng.pdf) to assist teachers of French As a Second Language, French Immersion, and Francophone Programs to improve linguistic or linguistic/academic qualifications through courses given by post-secondary institutions, often in French-speaking parts of Canada.

- *Individual teachers can apply for funding to a maximum of \$1,250 for out of province or \$1,000 for in province for **immersion courses** of at least 60 formal classroom contact hours. Application forms are available upon request from the French Programs of the Ministry and/or the school district office.*
- *MASTERS' programs, offered entirely in French, are eligible for a bursary of 25% of academic fees with a maximum of \$1,500 per year for up to two years. DOCTORATE programs, offered entirely in French, are eligible for a bursary of 25% of academic fees with a maximum of \$2,000 per year for up to three years.*
- *In addition, teachers of French may apply to the Ministry for bursaries to provide tuition fees for sessional credit courses of at least 25 contact hours in French language/methodology. Universities and colleges will often provide courses in outlying communities where numbers warrant. These bursaries are available on a first come first served basis. Application forms are available upon request from the French Programs of the Ministry and/or the school district office.*

Bursary for French Teachers in Training

Bursaries are available (www.bced.gov.bc.ca/frenchprograms/teacher_train.pdf) to encourage students to register in a full-time one-year programme, offered in French, by the Faculty of Education of a BC post-secondary institution, where the objective is to train prospective teachers specializing in French as a first language (francophone) or French as a second language (French immersion). Maximum value: \$1,500.

APPENDIX I – Forms samples
(To access these forms go to www.bcedextranet.gov.bc.ca)



Ministry of Education



Canadian Heritage
Government of Canada

FINANCIAL REPORT/EVALUATION (FORM FP-01SD)

A. DISTRICT GRANTS BASED ON STUDENT LEVEL DATA COLLECTION

School District # _____	Name of School District _____
School Year _____ / _____	

Categories	Funding Balance carried over from Previous Years <small>(A)</small>	Current Year Federal Funding by Category <small>(B)</small>	Available Funding in Current Year <small>(F) = (A)+(B)</small>	School District's Current Year Expenditure at June 30 th <small>(E) <= (F)</small>	Federal Funding carried over to Next School Years <small>(V) = (F)-(E)</small>
E-Learning Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Learning Resources Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Core French Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
French Immersion Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
French Immersion Growth Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Teacher Pro-D Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Cultural Activities Grant	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
TOTAL	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

TOTAL CUMULATIVE CARRIED OVER FEDERAL FUNDS: \$ _____

Please Fill in Section B.3

Other Funds allocated to these categories in support of French Language Instruction: \$ _____
Please Fill in section B.4

<u>Certified correct by signing officer:</u>	

Name and Title	

Validation Code	Date _____

B. EVALUATION FORM – FEDERAL FUNDS

1. School districts expenditures for French second language; please mark all appropriate boxes.

E-LEARNING:

- | | | |
|---|---|---|
| <input type="checkbox"/> Software in French | <input type="checkbox"/> Internet Access | <input type="checkbox"/> Licensing Fees |
| <input type="checkbox"/> On-line Resources | <input type="checkbox"/> Peripheral Devices | <input type="checkbox"/> Wireless Connections |
| <input type="checkbox"/> E-Exchanges using electronic media – number of e-exchange: _____ | | |
| <input type="checkbox"/> Others please specify: _____ | | |

LEARNING RESOURCES:

- | | | |
|---|--|--|
| <input type="checkbox"/> French Novels | <input type="checkbox"/> French DVDs | <input type="checkbox"/> French Newspapers/Magazines |
| <input type="checkbox"/> Dictionaries | <input type="checkbox"/> Posters/Atlas | <input type="checkbox"/> Non-Fiction Books |
| <input type="checkbox"/> Resources by subject (math, science, literacy) | | |
| <input type="checkbox"/> Others please specify: _____ | | |

TEACHER PRO-D:

- | | | |
|---|---|---|
| <input type="checkbox"/> Conferences | <input type="checkbox"/> Workshops | <input type="checkbox"/> Postsecondary Training |
| <input type="checkbox"/> Mentorship Programs | <input type="checkbox"/> Orientation Sessions | <input type="checkbox"/> In-Service Training |
| <input type="checkbox"/> Others please specify: _____ | | |

CORE FRENCH:

- | | | |
|---|--|--|
| <input type="checkbox"/> New Core French classes | | |
| <input type="checkbox"/> K – Grade 4 | <input type="checkbox"/> Grades 5 to 8 | <input type="checkbox"/> Grades 9 - 12 |
| <input type="checkbox"/> Maintaining existing Core French classes | | |
| <input type="checkbox"/> K – Grade 4 | <input type="checkbox"/> Grades 5 to 8 | <input type="checkbox"/> Grades 9 - 12 |
| <input type="checkbox"/> Reduction of Core French classes | | |
| <input type="checkbox"/> K – Grade 4 | <input type="checkbox"/> Grades 5 to 8 | <input type="checkbox"/> Grades 9 - 12 |

FRENCH IMMERSION:

- New French Immersion classes
 - K – Grade 3
 - Grades 4 to 7
 - Grades 8 – 10
 - Grades 11 – 12
- New French Immersion programs
 - Early Immersion
 - Late Immersion
- Maintaining existing French Immersion programs
 - K – Grade 3
 - Grades 4 to 7
 - Grades 8 – 10
 - Grades 11 – 12
- Reduction of French Immersion programs
 - K – Grade 3
 - Grades 4 to 7
 - Grades 8 – 10
 - Grades 11 – 12

CULTURAL ACTIVITIES:

- Concerts
- Festivals
- French Authors
- Others please specify: _____
- Theatre
- Exchanges
- Entertainers
- Concours Oratoire
- Films
- Field Trips

2. Please give a brief description of new initiatives implemented by school districts for French second language programs.

3. Please give a brief description of planned expenditures by school districts for carried over federal funds.

4. Please give a brief description of supplemental funding allocated by your school district in support of French Program activities.



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B.C./QUEBEC SIX MONTH BILINGUAL EXCHANGE Program School Application (FORM FP-02EX)

Note: Only required if the school has not applied in the last two years.

School District # _____ District Name: _____
School: _____
School Address: _____
Principal: _____
School Liaison Teacher: _____
Telephone: _____ Fax: _____
Email: _____

Please send by December 15 to:

**Provincial Coordinator, French Programs
Ministry of Education, Victoria BC
Gilbert.Verrier@gov.bc.ca
Fax: (250) 387-1470**



Ministry of Education



Canadian Heritage
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**GRANTS RECEIVED AUTOMATICALLY
POST- SECONDARY INSTITUTIONS ENROLMENT
(FORM FP-03PS)**

Name of Institution: _____

In-Service Courses

Course	Hours of contact* x enrolment = student hours		
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
	TOTAL	_____	_____

Pre-Service Courses

A. French language/literature courses

Course	Hours of contact* x enrolment = student hours		
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
	TOTAL	_____	_____

If space is insufficient, please supply further information on a separate sheet.(over)

