

Date: May 4, 2015

To: All HQ Directors: Operations, Planning & Major Projects
All Regional Directors
All Project Managers and Supervisors
All District Managers Transportation
Manager, Provincial Sign Program

Subject: C-035 CONSTRUCTION PROJECT SIGNS (2015 Update)

Background:

This Technical Circular supersedes T-01/12 *C-035 Construction Project Signs (2012 Update)*. The BC C-035 construction project sign has been revised to update the messaging used to include the BC On the Move brand. The Circular also provides updated instructions on the removal of C-035 signs including Federal, or other sponsor signs. The field installation procedures remain the same. This brand update is to be applied to new projects. Existing signs in the field will not be changed out.

Policy:

Signs must be erected for rehabilitation and expansion capital projects with an approximate value of \$500,000 or greater. Signs may be erected for a smaller project if the construction duration is expected to be longer than two months and the project is located in a high traffic area. C-035 signs should include the full project value.

The project manager is responsible for the timely ordering of the C-035 signs from a sign manufacturer, providing the appropriate project information to produce the signs and arranging delivery to the contractor. The new C-035 sign record will be available on the Ministry web page located at:

http://www.th.gov.bc.ca/publications/eng_publications/geometsigns.htm

Installation

C-035 signs should be erected at an appropriate time either for announcements or the commencement of project construction. One sign should be installed, per direction, entering the project. C-035 signs should be erected close to the beginning of the project at a site which will not interfere with other construction and highway signage.

The C-035-EOP End of Project sign should be erected just beyond the project's "limit of construction" boundary.

At the completion of the project, the C-035-CMP Completed tab is to be applied to the C-035 sign as illustrated on the attached sign records.

Removal

The C-035-EOP End of Project sign should be removed from the right-of-way at the completion of the project. The C-035-EOP sign may be stored and re-used if it remains in good condition.

The C-035 sign and the C-035-CMP tabs should remain installed for no longer than six months after completion of the project at which time, weather dependent, the signs and tabs should be removed from the right-of-way. Sign removal shall occur sooner if removal is not practical due to frozen ground or severe weather. The "Completed" tab may be stored and re-used if it remains in good condition.

On those projects where Federal or other sponsor signs are also utilized, those signs should be removed at the same time as the C-035 signs.

The C-035 construction sign package for Ministry projects is attached to this Technical Circular. The information on the sign must contain:

- Project Location, (20 characters maximum)
- Project Description, (20 characters maximum)
- Expected Completion Date, (by season) e.g. Summer 2015
- Full Project Value, e.g. Value \$8.8 Million

C-035 construction signs currently installed on highway right of way shall not be replaced to reflect the updated graphics in the Technical Circular.

Contact:

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Attachments: