

**SUBJECT: RECOGNIZED PRODUCTS LIST and
NEW PRODUCTS STANDING COMMITTEE**

PURPOSE:

To ensure effective evaluation and assessment of new products proposed for Ministry works.

BACKGROUND:

The Recognized Products List is a list of products that may be used for Highway construction, rehabilitation and maintenance.

The Recognized Products List:

- is intended for reference use by contractors and/or suppliers who are providing materials or products to the Ministry, and;
- acts as a reference for Ministry staff specifying or ordering materials and/or products.

The Recognized Products List is maintained by the current New Products Standing Committee (Committee) which is composed of personnel identified in the Terms of Reference as attached and on the web. The Terms of Reference is updated from time to time.

PROCEDURE:

All materials used for construction, rehabilitation and maintenance of Ministry highways, roads, and structures must either be covered by Ministry specifications or be on the Recognized Products List.

Products will be evaluated by the Committee on the receipt of an application from producers, agents or suppliers as explained in the attached Committee's Terms of Reference.

The criteria used to qualify products for evaluation are:

1. The product must remain within and as part of the infrastructure (therefore excluding products such as equipment); and
2. In the opinion of the Committee, the listed products must have a reasonable expectation of significant use; be economically beneficial; and environmentally acceptable.

Proprietary Products, which satisfy the Ministry's specifications, are listed. In some cases a qualifier regarding applicability or usage may be included on the product.

SPECIAL OR EMERGENT SITUATIONS:

A Ministry Manager may consider a new product that is not covered by Ministry specifications or is not on the Recognized Products List. In such situations, the Manager would request an evaluation of the product from the appropriate Regional Engineering Group.

If the product is considered acceptable for use in the situation, the Regional Engineering Group would make a recommendation to the Chairperson/Secretary of the Recognized Products Standing Committee to list the product in the Recognized Products List.

Where deemed necessary with respect to acceptance or rejection of the product, the Recognized Products Chairperson/Secretary will canvas the Recognized Products Standing Committee members by email/telephone either for an acceptance or rejection of the product for use.

The Recognized Products Chairperson/Secretary will then inform the Regional Engineering Group responding the acceptance or rejection of the product.

If the product is accepted for listing, the Recognized Products List on the Ministry's internet website will be updated. If the product is not accepted by the Recognized Products Standing Committee, it shall not be incorporated into the works. This process can be performed within two working days of the regional request.

RECOGNIZED PRODUCTS LIST:

The Recognized Products List is not an endorsement of a given product, or in any way a guarantee of adequate performance relative to the specific contract requirements. Use of a listed product or material by a contractor shall not relieve in any way the contractor from their contractual obligations.

Products are listed under two distinct categories termed “tentative” and “proven” defined as follows:

Tentative - Tentative products appear to meet the Standard Specifications (where established) or appear to have potential for significant use. These products have not yet been used extensively on Ministry projects. Tentative products can be used on Ministry projects and product evaluation will continue.

Proven - Proven products have an adequate established record of use on Ministry projects.

Certain applications require a formal established assessment process to occur before products are listed. Examples are traffic paint, thermoplastics; dust palliatives, bridge deck sealants, bridge membranes, soil stabilization products, retaining walls and coating systems.

The Brochure for New Products Submission (on web site), includes the Recognized Products Submission Form, and explains the Committee’s roles/responsibilities. It is available from the Geotechnical, Materials and Pavement Engineering Sections in Victoria, Burnaby, Kamloops, and Prince George.

The Recognized Products List is available for viewing at the above noted offices and is available for viewing on the internet site as follows:

http://www.th.gov.bc.ca/publications/eng_publications/geotech/rpl.htm

CONTACT:

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