

Terms & Conditions for Excluded Employees & Appointees Part 11 - Responsibilities and Authorities

Last updated April 12, 2016

83. Responsibilities

83.1 Lieutenant Governor in Council

The Lieutenant Governor in Council may establish and vary the terms and conditions of employment for Order in Council appointees.

83.2 Treasury Board

Treasury Board is responsible for reviewing and approving proposed changes to terms and conditions of employment that have budgetary implications.

83.3 Ministers

Ministers have the authority to recommend to the Lieutenant Governor in Council the terms and conditions of employment for Order in Council appointments under the minister's statutory jurisdiction.

The Minister responsible for the Public Service Agency has the authority to approve terms and conditions for employees covered under the *Public Service Act*.

83.4 Public Service Agency

The head of the Public Service Agency is responsible for:

1. providing advice and assistance on the application of this policy;
2. recommending to the appointing authority terms and conditions of employment for Order in Council appointments;
3. recommending to the minister terms and conditions of employment for all categories of employees and appointees;
4. recommending to the minister premiums, allowances and salary application procedures;
5. adding or deleting classifications under all appointee/employee categories and to the applicable salary schedules;
6. making any administrative changes required;
7. approving exceptions to this policy;
8. ensuring reviews of terms and conditions for all employee/appointee categories are undertaken on a regular and as-required basis and recommendations for change are provided for the minister, cabinet and/or Treasury Board's consideration and approval.

83.5 Ministries

Deputy ministers are responsible for:

1. ensuring that the provisions of this policy are met;
2. establishing, where designated by statute, terms and conditions of employment;
3. recommending terms and conditions of employment for Order in Council appointees under the minister's statutory authority;
4. applying terms and conditions of employment to each employee/appointee within their ministry in accordance with this policy;
5. ensuring terms and conditions of employment as outlined herein or where specified otherwise by an Order in Council are implemented.

84. Legislative Authorities

- [Public Service Act](#)
- [Employment Standards Act](#)
- [Public Sector Employers Act](#)
- [Public Service Benefit Plan Act](#)
- [Public Sector Pension Plans Act](#)
- [Administrative Tribunals Act](#)
- [Financial Administration Act](#)

85. Other Authorities

- British Columbia Government and Service Employees' Union (BCGEU) Master Agreement
- Agreement between the B.C. Government and the B.C. Crown Counsel Association
- Agreement between the B.C. Government and the Salaried Physicians
- B.C. Nurses Master Agreement
- B.C. Professional Employees Association Master Agreement