

PERSONAL AND EMERGENCY CONTACT INFORMATION

This information is confidential and is covered by the provisions of the *Freedom of Information and Protection of Privacy Act*.

Submit this form via AskMyHR>Jobs and Hiring>Offer Letters. If you do not have access to Employee Self Service, ask your manager to submit the form for you.

PERSONAL INFORMATION	
NAME	
ADDRESS	
POSTAL CODE	PHONE

Person(s) you wish contacted in case of emergency.

EMERGENCY CONTACT(S)	
NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

NAME	RELATIONSHIP
ADDRESS	
POSTAL CODE	PHONE

EMPLOYEE'S SIGNATURE

DATE