

## HOW TO DONATE ONLINE

### PECSF Website:

<http://www.gov.bc.ca/pecsf>

[Home](#) / [Careers & MyHR](#) / [About the BC Public Service](#) / [Corporate Social Responsibility](#) /

#### PECSF

- ▶ Make a Donation
- ▶ Become a Volunteer
- ▶ **PECSF Charities**
- ▶ About PECSF

### Provincial Employees Community Services Fund

PECSF, (or, *the Community Fund*) is the Province of British Columbia's unique, employee-driven corporate workplace giving program. Started by a group of caring, community-minded BC public servants in 1965, it has since raised over \$45 million!

PECSF is governed by a [board of directors](#) and is the *only* program eligible to canvass BC Public Service employees.

The fall awareness campaign and pledge drive takes place annually between September and November. During this time, over 1,000 public servants volunteer and coordinate fun workplace events and activities to raise awareness and make it easy for employees to donate to their favourite charity!

#### Photostream



▶ [VIEW MORE PHOTOS](#)

### BC Public Service Legacy of Giving



**1000**

Volunteers across the



**6000**

Donors



**1.7**

Million raised

#### Donate Now



BC Public Service Legacy of Giving  
Donate NOW

Please note that Donate Now may only be accessible from within the gov.bc.ca network.

**PECSF Charities:** View the list of [current charities](#) in each region by FS# and DC#.

**Donate Now:** Go straight to Employee Self Service

Once you've chosen Charities, go to **Employee Self Service (ESS)**- Click Donate Now (shown above):

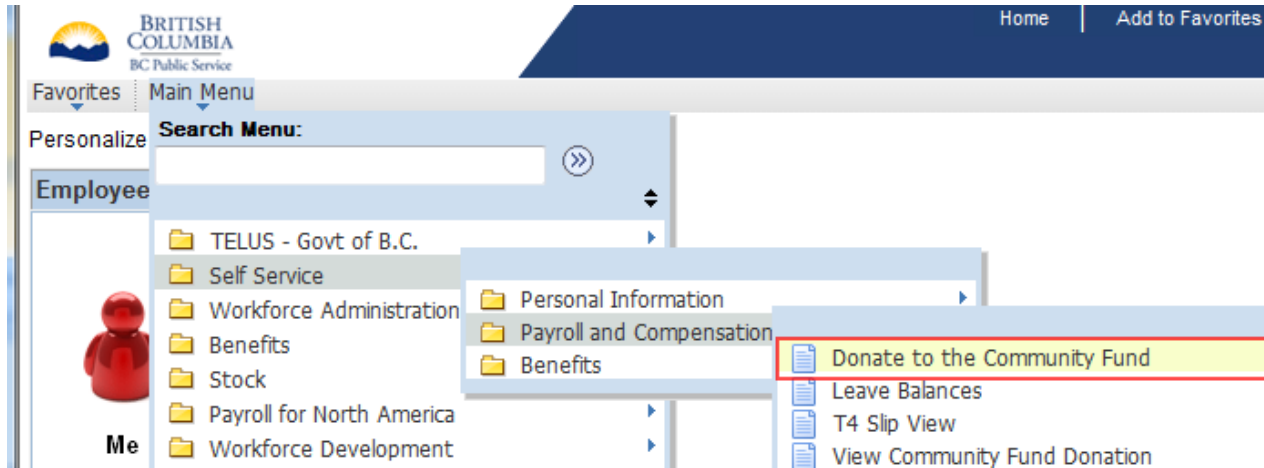
## Employee Self Service ( PeopleSoft )



**CLICK TO LAUNCH APPLICATION**  
(OPENS IN A NEW WINDOW)

# HOW TO DONATE ONLINE

Once in ESS – Follow this route:



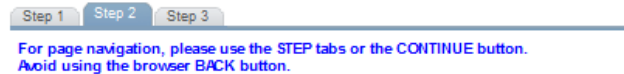
This will take you to your personal payroll donation page 😊

## Step 1 - Choose your Donation Amount

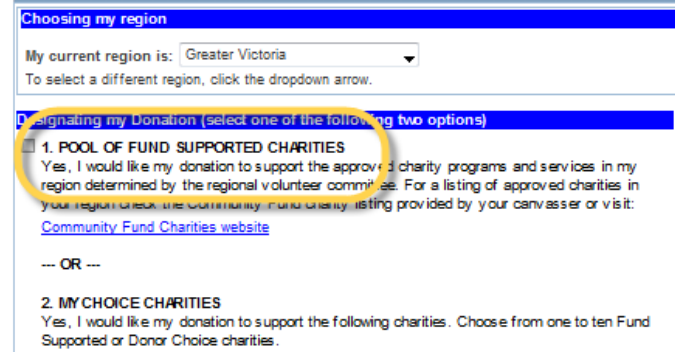
For **Pay Period Deductions**, specify the dollar amount per pay period by selecting an amount beside the buttons or from the list in the **Other** drop down menu.

Alternatively, **One Time Payroll Deduction Amounts** can be identified in the bottom half of this page.

Once you've made your selection – Click **Continue**



My Pledge: Gorman, Frances Anne  
Description: Public Service Agency [Need Help ?](#)



## Step 2 – Choose your Charities

**Option 1) Support all Fund Supported Pool Programs in your Region.**

# HOW TO DONATE ONLINE

## Option 2) Support Charities of your Choice (Fund Supported Programs OR Donor Choice Charities)

### 2. MY CHOICE CHARITIES

Yes, I would like my donation to support the following charities. Choose from one to ten Fund Supported or Donor Choice charities.

**TIPS TO REFINE YOUR SEARCH:** The magnifying glass takes you to a Search Results Page for you to view all of the current My Choice charities. **Reminder:** Your favourite charity might also be a Fund Approved Charity and listed under the Pool of Fund Approved Charities. **For help:** If you are unable to find the charity of your choice, please contact your canvasser or email [PECSF@gov.bc.ca](mailto:PECSF@gov.bc.ca)

Total 0.0 %

Select one or more Charities. (Percentage must = 100%)

Approved Charities:	<input type="text"/>	% <input type="text"/>	Delete Selection
My Own Favourites:	<input type="text"/>	% <input type="text"/>	Delete Selection
Approved Charities:	<input type="text"/>	% <input type="text"/>	Delete Selection
My Own Favourites:	<input type="text"/>	% <input type="text"/>	Delete Selection

Up to 10 charitable organizations can be funded through this online form.

**Fund Supported (FS)** Charities can be found by searching under **“Approved Charities”**

**All other** (Donor Choice / DC) Charities can be found by searching under **“My Own Favourites”**

## Step 3: Submit your Pledge

Favorites | Main Menu > Self Service > Payroll and Compensation > Donate to the Community Fund

Step 1 | Step 2 | Step 3

**my pledge**

Please click **SUBMIT PLEDGE** button prior to leaving the application.

Davis, Anne Louise  
Business Unit: Public Service Agency [Need Help ?](#)

Your bi-weekly payroll deduction is: 10.00  
and/or  
Your one-time payroll deduction is: 250.00 Total Amt: 510.00

Payroll deductions will commence with the first pay in 2013 and end with the last pay in 2013  
And will be disbursed as follows:

Charitable Organizations	Find	First	1-2 of 2	Last
KidSport Greater Victoria	%	50.00	Amount:	255.00
YANA Fund Society	%	50.00	Amount:	255.00

### SUMMARY:

**Step 1** - \$ Selection

**Step 2** - Charity Selection

**Step 3** – Check over your choices to ensure accuracy, and you’re ready to

**Step 4** - **Submit your Pledge**

**\*Please note that Payroll Deductions begin on the first paycheque of 2018 and will appear on your 2018 T4.**

### Freedom of Information and Protection of Privacy Act

By submitting this form, you are consenting to the use of the personal information provided to process and report on your pledge for charitable contributions to the Community Fund. It will not be used for any other purpose. Questions about the collection or use of this information can be directed to the Provincial Employees Community Services Fund at [PECSF@gov.bc.ca](mailto:PECSF@gov.bc.ca) or PO Box 9564 Stn Prov Govt, Victoria, BC V8W 9C5

## Questions?

Email [PECSF@gov.bc.ca](mailto:PECSF@gov.bc.ca)

