

An Example of a LAN Folder Structure Using ARCS

ADMINISTRATION 100-499

BUILDINGS AND PROPERTIES 500-699

EQUIPMENT AND SUPPLIES 700-899

735 CLOTHING

04 Uniforms

05 Protective clothing

FINANCE 900-1299

925 ACCOUNTS PAYABLE

20 Account Payable

FY 08-09

1070 CONTRACTS – CONSULTANT/PROFESSIONAL

00 Policy and procedures

20 Contract case files

CY08

CY09