



[Insert Key Player Name]
[Insert Spouse Name, if applicable]
[Insert Address]

[Insert GA file number]

We are sending you this letter because you are participating in the Annualized Earnings Exemption.

The Annualized Earnings Exemption allows you to keep up to the following amount of earned income each year without affecting your disability assistance:

- \$9,600 for families with one adult who has the Persons with Disabilities (PWD) designation,
- \$12,000 for families with two adults, only one of which has the PWD designation, and
- \$19,200 for families where both adults have the PWD designation.

If there is a change in your family circumstances during the exemption year, the amount of your Annualized Earnings Exemption limit will be adjusted based on the circumstances of that change.

According to the information you have provided to the Ministry of Social Development for **[insert month, year]**,

You declared **[insert \$ amt of AEE income declared]** earned income last month.

Your total earnings for the **[insert year]** exemption year are: **[insert total \$ amt of AEE income declared to date]**.

The amount remaining in your Annualized Earnings Exemption limit is: **[insert total \$ amt remaining of AEE room for exemption year]**.

<INSERT OPTIONAL PARAGRAPHS HERE>

Once you use up your total Annual Earnings Exemption limit for the year, any income you earn will be deducted dollar for dollar from your disability assistance cheque.

Please check the information in this letter with your records to make sure it is correct. If the information is not correct, or if you have any questions, please contact the ministry at 1-866-866-0800.

The Ministry of Social Development