



August 12, 2014

SR #: Number (if applicable)

Case #: Number (if applicable)

MIS Case #: Number (if applicable)

Client Name
1010 Street Address
City, BC X1X 1X1

Dear Client Name:

Your assistance file has come up for review as our records show that the amount of maintenance you reported on your "Monthly Report" (cheque stub), differs from the amount the Family Maintenance Enforcement Program has reported.

This discrepancy **must** be resolved before your next assistance cheque is issued to you.

Please call me at Worker Number as soon as possible, in order to prevent a delay in the issuing of your assistance cheque.

Sincerely,

Worker Name
Family Maintenance Worker

HR3290 (14/08/11)

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

**Ministry of Social
Development and
Social Innovation**

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