



Today's Date

SR#: Click here to enter
Case #: Click here to enter
MIS Case #: Click here to enter

Client Name
Address

Dear Client Name:

We regret to inform you that upon reconsideration you have been denied insert item.

Enclosed is a copy of the Employment and Assistance Reconsideration Decision setting out the reasons why you were denied. Copies of all documents reviewed at reconsideration are also enclosed.

If you are dissatisfied with this decision, you can appeal it. To appeal, you must complete the enclosed Notice of Appeal form and send it within seven (7) business days to:

EMPLOYMENT AND ASSISTANCE APPEAL TRIBUNAL
PO Box 9994 Stn Prov Govt
Victoria BC V8W 9R7

If you have any questions, please call the Ministry of Social Development and Social Innovation Choose an item

Sincerely,

Enter Name
Ministry Choose an item

HR3222 (14/01/02)
Security Classification: MEDIUM SENSITIVITY

Enclosure(s): [attach Reconsideration Decision]
[attach all documents reviewed]
[attach applicable legislation]

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

Ministry of Social
Development and
Social Innovation

Office Name

Mailing Address
Enter address

Telephone: (###) ###-####
Facsimile: (###) ###-####