



The personal information requested on this form is collected under the authority of and will be used for the purpose of administering the *Employment and Assistance Act* and the *Employment and Assistance for Persons with Disabilities Act*. The collection, use and disclosure of personal information is subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. Any questions about this information should be directed to your local Employment and Assistance Office.

Date (YYYY MMM DD)	Case	SR
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Name

All applicants for assistance are **required** to complete this form. Please note that when you key certain responses, an automatic referral will appear. When the referral function is activated, the client is required to sign the Assignment of Maintenance Rights. Further questions will appear on the referral. Please provide as much information as possible for each respondent identified by the applicant.

1. Are you a single parent who has a child(ren) living with you who is dependent on your income assistance or disability assistance case?  Yes  No

2. Do any of the children who are dependents on your income assistance or disability assistance case have a parent or a guardian who does not reside with you?  Yes  No

3. Do you have an order or written agreement under which you are entitled to receive support for a dependent child or for yourself?  Yes  No

4. Are you married to but separated from your spouse?  Yes  No

5. If you were married and are now divorced, (and your divorce order did not grant you spousal maintenance) was your divorce within the past 2 years?  Yes  No

6. Have you lived with a person in a "marriage-like relationship" (see below), and if so, did you separate from that person within the last 24 months?  Yes  No

Spouses may be separated despite continuing to live in the same residence. Separation may occur when one spouse communicates to the other an intention to separate permanently, or demonstrates an intention to separate permanently.

**Marriage-like relationship:** Two persons who live together and conduct themselves in a manner similar to persons married to each other. The relationship can have been between persons of the same gender. (Spousal support must be applied for within 24 months of separating).

7. Have you lived with a person in a "marriage-like relationship" and had a child together; and if so, did you separate from that person within the last 24 months?  Yes  No

8. Have you separated from a person who was a "stepparent" (see below) to your child?  Yes  No

**Stepparent**

1. A person you were married to, who lived with you and your child and contributed to the support of your child for at least one year. The contribution must have occurred within the past 12 months.
2. A person you lived with in a marriage-like relationship for at least two years, who contributed to the support of your child for at least one year. The contribution must have occurred within the past 12 months.
3. A person you lived with in a marriage-like relationship for less than two years, who contributed to the support of your child for at least one year, and with whom you had a child together. The contribution must have occurred within the past 12 months.

9. Are you under 19 years of age and not living with your parents?  Yes  No

10. Are you owed support or maintenance for yourself or for any child, including a child who does not reside with you, or who is now over the age of 19?  Yes  No

11. Do you have custody or guardianship (by way of a court order or written agreement) of a child who resides with you and who is not your biological or adopted child?  Yes  No

*Employment Assistance Worker Advises the client that if there are any safety concerns, a referral is still required, however, the Family Maintenance Worker will complete a safety assessment with the client before determining if any maintenance action will occur.*