



Today's Date

SR#: Click here to enter
Case #: Click here to enter
MIS Case #: Click here to enter

Client Name
Address

Dear Client Name:

The *Employment and Assistance Act* states that ministry clients who are expected to work must comply with the terms of their Employment Plan to remain eligible for assistance. You have not followed through on the conditions in your Employment Plan.

Your Employment Plan required that you [Click here to enter text](#).

We would like to talk to you about why you did not follow through with your Employment Plan. Please contact [Choose an item by Date](#). If you do not make contact your assistance may be delayed.

If you have any questions, please contact the Ministry of Social Development and Social Innovation [Choose an item](#).

Sincerely,

Enter Name
Ministry [Choose an item](#)

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Security Classification: MEDIUM

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.