



Today's Date

Client Name  
Address

SR#: [Click here to enter](#)  
Case #: [Click here to enter](#)  
MIS Case #: [Click here to enter](#)

Dear Client Name:

**RE: SPONSORSHIP OBLIGATIONS - SPONSOR**

This letter is regarding the sponsorship undertaking which you signed with Citizenship and Immigration Canada concerning your sponsored relative(s) listed below:

Name of Sponsored Relative

Name of Sponsored Relative

Name of Sponsored Relative

Name of Sponsored Relative

Your sponsored relative(s) have applied for or are receiving social assistance under the BC Employment and Assistance legislation. The purpose of this letter is to remind you of your commitment under the undertaking you signed to provide for the essential needs (such as food, shelter and clothing) of your sponsored relative(s) so that they would not have to rely upon social assistance programs.

The federal immigration legislation provides that any social assistance payments paid to or for your sponsored relative(s) for support while the undertaking is in effect constitute a debt due to both the federal and provincial governments and may be recovered from you on demand.

Please contact the Ministry of Social Development to advise whether you intend to comply with the terms of your undertaking by providing for the essential needs of your sponsored relative(s) at this time.

The Ministry of Social Development and Social Innovation operates under the authority of the *Employment and Assistance Act* and Regulations, and the *Employment and Assistance for Persons with Disabilities Act* and Regulations.

If you fail to contact the ministry and social assistance is provided to or for your sponsored relative(s), then you will be contacted shortly with regard to your legal obligation to repay any social assistance paid to your sponsored relative(s).

If you have any questions, please call the Ministry of Social Development and Social Innovation

Sincerely,

HR2772 (14/01/02)  
Security Classification: MEDIUM SENSITIVITY

SAMPLE

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**Ministry of Social  
Development and  
Social Innovation**

**Office Name**

**Mailing Address**  
Enter address

**Telephone: (###) ###-####**  
**Facsimile: (###) ###-####**