

April 4, 2016

Monday

9:00 AM - 9:30 AM Weekly - Shelley/Sarah --

10:30 AM - 11:00 AM Briefing -Minister /Cheryl /John

11:00 AM - 12:00 PM BCLC, Ministry & PBC -- Conference Call

12:00 PM - 1:00 PM

1:30 PM - 2:30 PM QP

3:30 PM - 4:30 PM Minister Briefing - FOI Communication

5:30 PM - 9:30 PM Private Appointment

April 5, 2016

Tuesday

9:30 AM - 10:00 AM Christina and Cheryl.....Open House discussion

10:00 AM - 11:00 AM QP

10:00 AM - 10:30 AM Minister Mtg De-brief

1:30 PM - 2:30 PM MDJ - review and signing

3:00 PM - 3:30 PM Records

3:30 PM - 4:30 PM David's weekly --

April 6, 2016

Wednesday

9:30 AM - 10:00 AM Jacquie Dawes & Cheryl Wenezenki-Yolland -- Teleconference

10:00 AM - 11:00 AM Kate's weekly --

11:30 AM - 12:00 PM De brief on OIC signing meeting

1:00 PM - 2:30 PM Division Executive Meeting --

April 6, 2016 Continued

Wednesday

1:30 PM - 2:30 PM QP

2:30 PM - 3:30 PM 1:1 John / Cheryl --

3:30 PM - 4:30 PM Chris' weekly --

April 7, 2016

Thursday

10:00 AM - 11:00 AM QP

11:00 AM - 12:00 PM Appeals Briefing --

1:00 PM - 1:30 PM Discussion: Expenditure Controls

1:45 PM - 2:00 PM Call: Dave/Cheryl -- Phone Call

2:00 PM - 3:00 PM Meeting: Cheryl, John, Brian, Michele and Athana

3:00 PM - 3:30 PM John/CWY

5:30 PM - 9:30 PM Private Appointment

April 8, 2016

Friday

10:00 AM - 10:30 AM Cheryl, Elizabeth, Michael and David - Proactive Disclosure

12:00 PM - 1:00 PM Lunch --

2:30 PM - 3:30 PM Cheryl Wenezenki-Yolland, David Curtis, Charmaine Lowe and Athana Mentzelopoulos

3:30 PM - 4:00 PM Christina Zacharuk, Cheryl Wenezenki-Yolland and Dana Hayden....facilitator discussion for Open House - April 21 -- Teleconference

4:15 PM - 4:45 PM Jim Lightbody & Cheryl Wenezenki-Yolland - Update Call -- Phone Call

April 11, 2016

Monday

12:00 AM - 12:00 AM	Personal Information
12:00 AM - 12:00 AM	Personal Information
9:15 AM - 9:45 AM	Weekly - Tammy/Sarah --
10:00 AM - 11:00 AM	Ethics - Re: CIRMO
11:00 AM - 11:30 AM	Touch Base Cheryl /Stuart /Suzanne -- Phone Call
12:00 PM - 1:00 PM	A Webinar with Oxford Economics: Adapting to a Global Economic Slowdown
1:30 PM - 2:30 PM	QP
3:30 PM - 4:00 PM	Discusson: Public Sector Governance Open House
5:30 PM - 9:30 PM	Private Appointment

April 12, 2016

Tuesday

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
9:00 AM - 10:00 AM	David's weekly --	
10:00 AM - 11:00 AM	QP	
11:00 AM - 12:00 PM	Kate's weekly --	
1:00 PM - 2:00 PM	Chris' weekly --	

April 13, 2016

Wednesday

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above

April 14, 2016

Thursday

All Day

Personal Information

Please See Above

All Day

Personal Information

Please See Above

2:00 PM - 3:00 PM

Panelist Discussion: Kindree Draper, Christina Zacharuk, Lindsay Coburn, Cheryl Wenezenki-Yolland, Kate Fagan Taylor, Gilbert Neves, Tim Sheldon, Dana Hayden, Derek Lew, Judy Rogers, Dr. Alan Davis -- Conference call

5:30 PM - 9:30 PM

Private Appointment

6:00 PM - 6:30 PM

Cheryl, Angela, David - Touching Base -- Teleconference

April 15, 2016

Friday

All Day

Personal Information

12:00 AM - 12:00 AM

April 16, 2016

Saturday

All Day

Personal Information

Please See Above

April 17, 2016

Sunday

All Day

Personal Information

Please See Above

April 18, 2016

Monday

All Day

Personal Information

Please See Above

12:00 AM - 12:00 AM

Personal Information

9:00 AM - 9:30 AM

Weekly - Shelley/Sarah --

9:30 AM - 10:00 AM

Cheryl and Sarah O - Touching Base

10:00 AM - 11:00 AM

Office Time

April 18, 2016 Continued
Monday

1:00 PM - 2:00 PM **DMCMH**

5:30 PM - 9:30 PM **Private Appointment**

April 19, 2016
Tuesday

12:00 AM - 12:00 AM Personal Information
Please See Above

12:00 AM - 12:00 AM Personal Information
Please See Above

9:00 AM - 9:30 AM **Cheryl and Jacquie - CGG - Pre-Brief prior to meeting on April 20th**

9:30 AM - 10:30 AM **1:1 John / Cheryl --**

10:30 AM - 12:00 PM **Division Executive Meeting --**

12:00 PM - 1:00 PM

1:00 PM - 2:00 PM **Chris' weekly --**

1:00 PM - 1:30 PM **Cheryl, Kate and Gilbert - Pre-brief discussion - PSEC**

1:30 PM - 2:30 PM **Kate's weekly --**

2:30 PM - 3:30 PM **Office Time**

4:30 PM - 5:00 PM **Cheryl, Stuart, Chris re: Discussion OAG**

April 20, 2016
Wednesday

9:00 AM - 9:15 AM **DM Briefing: Cheryl and Athana**

10:30 AM - 11:00 AM **MEETING: Kim Henderson, Jacquie Dawes, Cheryl Wenezenki-Yolland**

1:00 PM - 2:00 PM **David's weekly --**

2:00 PM - 3:30 PM **Office Time**

3:30 PM - 4:30 PM **Cheryl /Kate**

April 21, 2016

Thursday

6:30 AM - 7:20 AM	Travel
7:20 AM - 8:00 AM	Travel
8:00 AM - 8:30 AM	
8:30 AM - 11:30 AM	PSEC Information Session -- Vancouver
11:30 AM - 12:40 PM	Travel
12:40 PM - 1:15 PM	Travel
1:15 PM - 2:30 PM	Office Time
2:30 PM - 3:30 PM	Meeting: OAG and Ministry of Finance
3:45 PM - 4:15 PM	Cheryl and John
5:30 PM - 9:30 PM	Private Appointment

April 22, 2016

Friday

9:00 AM - 10:00 AM	MFEX Sub-Committee of ADM's for Critical Hires --
10:00 AM - 11:00 AM	Office Time
11:00 AM - 12:00 PM	Appeals Briefing --
12:00 PM - 1:00 PM	
12:45 PM - 1:00 PM	Cheryl/Jim
1:00 PM - 2:00 PM	Office Time
2:00 PM - 3:30 PM	Cheryl, Stuart, Suzanne Review Draft -- Phone Call

April 22, 2016 Continued
Friday

3:30 PM - 4:00 PM Office Time

4:30 PM - 5:00 PM Follow Up Phone Call / Becky / Cheryl -- Phone Call

April 25, 2016
Monday

9:00 AM - 9:30 AM Weekly - Shelley/Sarah --

9:30 AM - 9:45 AM DM Briefing: Cheryl and John

9:45 AM - 10:00 AM Meeting/Conference Call: Jacquie, Cheryl and Athana -- Phone Call

10:30 AM - 11:00 AM Office Time - Review Estimate Notes

11:00 AM - 11:30 AM Cheryl, Sasha and Arlene Clarke - Pre-brief (PSSE)

11:30 AM - 12:30 PM Office Time

12:30 PM - 5:30 PM Private Appointment

1:30 PM - 2:30 PM QP

4:15 PM - 4:45 PM Cheryl, Doug - CGG discussion

5:30 PM - 9:30 PM Private Appointment

April 26, 2016
Tuesday

9:00 AM - 10:00 AM Review Time

10:00 AM - 11:00 AM QP

10:30 AM - 11:00 AM Meeting / Conf Call: Jacquie, Cheryl, Doug and Athana -- Phone Call

11:00 AM - 12:00 PM Kate's weekly --

12:00 PM - 1:00 PM

1:00 PM - 2:00 PM Chris' weekly --

April 26, 2016 Continued

Tuesday

1:30 PM - 2:00 PM	Cheryl, Tara, John re: Touching Base -- Phone Call
2:00 PM - 2:30 PM	Cheryl, Kate, Gilbert re: CARO Communications Proposal
2:30 PM - 3:00 PM	Cheryl, David pre-brief to FOI Training
3:30 PM - 4:00 PM	Shelley
4:00 PM - 4:30 PM	Cheryl, Tara, Steve Budget Discussion/Corporate Support

April 27, 2016

Wednesday

All Day	QP 130-230
9:30 AM - 10:00 AM	Cheryl, Sasha re: AVED Orientation Package
10:00 AM - 11:00 AM	Cheryl and Chris - Weekly Meeting
11:00 AM - 12:00 PM	1:1 John / Cheryl --
1:00 PM - 2:00 PM	Executive Announcement - Town Hall
2:30 PM - 3:00 PM	Review Time
3:00 PM - 4:00 PM	David's weekly -- Moving to Wed due to Cheryl being away from the office on Tuesday
4:30 PM - 9:00 PM	Private Appointment

April 28, 2016

Thursday

9:45 AM - 10:10 AM	Public Sector Strategic Engagement (Cheryl to provide open remarks)
10:00 AM - 11:00 AM	QP
11:00 AM - 12:00 PM	Review Time
3:00 PM - 4:30 PM	Cheryl and David re: Pre-brief

April 28, 2016 Continued

Thursday

4:30 PM - 5:00 PM

Weekly: Cheryl Wenezenki-Yolland & Athana Mentzelopoulos --

5:30 PM - 9:30 PM

Private Appointment

April 29, 2016

Friday

8:30 AM - 10:00 AM

MFEX

10:00 AM - 12:00 PM

Privacy, Access and Records Management Training- Ministerial Staff & Chief of Staff

12:45 PM - 1:00 PM

Cheryl/Dave Byng - Touching Base -- PHONE CALL

2:00 PM - 4:00 PM

Privacy, Access and Records Management Training - FOI Liaisons

4:15 PM - 4:45 PM

Cheryl, Kate, Sasha, Arelene, Heidi re: CARO Legislation Project

