

APPLICATION FOR

## Congratulatory Messages

FOR RESIDENTS OF BRITISH COLUMBIA

The Congratulatory Messages Program is pleased to coordinate congratu-

This Application for Congratulatory Messages for residents of British Columbia can be completed online at

https://www.protocolapplications.gov.bc.ca/CMSForm

Please submit your request at **least** nine weeks in advance.

**Mail:** Office of Protocol, PO Box 9422 Stn Prov Govt, Victoria, BC, V8W 9V1

**Fax:** 250-356-2814 **Tel:** 250-387-1616

Email: protocol@gov.bc.ca

latory messages for significant birthdays and wedding anniversaries on behalf of residents of British Columbia. While we are pleased to accept requests which arrive late, we cannot guarantee that the messages will be sent by the celebration date. Requests will be accepted 12 months in advance of the occasion date or no more than 12 months after occasion date. Requests for messages from The King will be accepted 6 months in advance of the occasion date or backdated up to 6 months. B.C. residents are eligible to receive messages from the officials listed on the second page.

## **REQUIRED INFORMATION**

Please read carefully to ensure your request is processed.

- In the celebrant information section, please write the celebrant's name as you would like it to appear on the congratulatory message (prefix is mandatory for messages from the Governor General). Space is limited to **36 characters** (including spaces).
- Celebrant's home address (this is required even if you would like the message sent to an alternate address).
- ▶ Delivery address is optional and if this section is blank, the message(s) will be mailed directly to celebrant.
- Requestor name, phone and email address. We may contact you to clarify message details.
- ▶ Complete the Declaration at the bottom of the application form.

## Please continue to back of this form to complete your request >

The information on this form is collected under 26(c) of the Freedom of Information and Protection of Privacy Act. The information collected will be used to process congratulatory certificates and will be disseminated to the official(s) you have indicated on the second page. If you have any questions about the collection, use, or disclosure of this information, please contact a Protocol Manager at the Office of Protocol, 2nd Floor, 620 Superior Street, Victoria, BC, V8W 9V1 or at 250-387-1616;

Toll Free in Province: Enquiry BC 1-800-663-7867 and by fax at 250-356-2814.

Web site: www.gov.bc.ca/officeofprotocol

## Application for Congratulatory Messages for residents of British Columbia

| OCCASION   |  |   |
|--|--|---|
| ○ Anniversary ○ Birthday Years/Age:  |  |   |
| Occasion Date:   |  |   |
| YYYY MM DD   |  |   |
| Party or Reception Date:   | Do you wish to receive Federal n                 | messages in <b>French</b> : O Yes ONo           |
| ELIGIBILITY AND SELECTION  |  |   |
| Request messages by checking the appropriate boxes:  |  |   |
| Request message from:  | Birthday   | Anniversary                                     |
| ☐ His Majesty King Charles III   | 100 +  | 60 +, Interval: 5 years;<br>every year after 70 |
| ☐ Governor General of Canada   | 90 +, Interval: 5 years;<br>every year after 100 | 50 +, Interval: 5 years;<br>every year after 70 |
| ☐ Prime Minister of Canada   | 75 +, Interval: 5 years;<br>every year after 100 | 25 +, Interval: 5 years                         |
| ☐ Lieutenant Governor of British Columbia  | 90 +   | 50 +  |
| ☐ Premier of British Columbia  | 75 +   | 25 +  |
| ☐ Leader of the Official Opposition of British Columbia  | 75 +   | 25 +  |
| ☐ Member of the Legislative Assembly (M.L.A.)  | 75 +   | 25 +  |
| CELEBRANT INFORMATION  |  |   |
| Please fill in the name(s) as they should appear on the message (maximum 36 characters including spaces):  1.  |  |   |
| 2.   | 01   | Female O Male O Non-binary                      |
| PREFIX FIRST NAME SURNAM   | E  |   |
| HOME ADDRESS   | PHONE  |   |
| CITY   | PROVINCE   | POSTAL CODE                                     |
| DELIVERY ADDRESS   |  |   |
| Please deliver the message(s) to: O Use Celebrant Address above OR O C/O address below   |  |   |
| PREFIX FIRST NAME SURNAM   | E  |   |
| DELIVERY ADDRESS   |  |   |
| CITY   | PROVINCE/  | /STATE POSTAL/ZIP CODE                          |
| PHONE COUNTR'  | Y  |   |
| REQUESTOR INFORMATION  |  |   |
|  |  |   |
| FIRST NAME SURNAME   | PHONE  | EMAIL   |
| <b>Declaration</b> - I solemnly declare that all of the information provided in this application is true.  |  |   |
| YYYY MM DD SIGNATURE   |  |   |
| Please submit your request at least <b>nine weeks in advance</b> .  Mail: Office of Protocol, PO Box 9422 Stn Prov Govt, Victoria, BC, V8W 9V1 Fax: 250-356-2814 Tel: 250-387-1616 Email: protocol@gov.bc.ca |  |   |